



MEETING MINUTES

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First,
Second, and Third Tuesday of
each month

Regular Meeting

County Courthouse,
Bridgeport, CA 93517

July 8, 2008

9:00 AM Meeting Called to Order by Chairwoman Bauer

Pledge of Allegiance led by Brian Muir, Finance Director

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

BOARD MEMBER REPORTS

Supervisor Reid reported on the following:

1. Contacted Walker/Coleville community about ESTA briefing on July 2nd; people expressed varying opinions about the meeting.
2. Met with Anna Maria from the Forest Service about debris at the borrow pit that has been accumulating from the Twin Lakes area. She asked the County to remove the debris. Twin Lakes homeowners have applied for a \$90,000 grant that may allow for clearing of the pit; they may want to use County equipment.
3. On July 3rd-4th, worked at the rodeo; over 500 people attended on the 4th. The events over the weekend were successful and the County employees did a magnificent job.
4. Attended the Twin Lakes Homeowners Association and talked about a variety of issues.
5. The paving project on Lundy Lake Road is about finished.
6. Talked with a couple of constituents about auto speed on Mono Lake Drive; need to meet with Public Works to discuss the issue. Also talked about a second access road.
7. There is a rumor around town about someone who may be sick with West Nile virus. Tom Wallace will contact Dr. Johnson; there is no confirmation that this case is West Nile virus.

Supervisor Hunt reported on the following:

1. Attended a housing meeting on July 3rd. Approved Kirk Stapp as a public member; still looking for a 7th member. Approved the budget for 2008-09. Scheduling meetings with the planning commission and the Town Council. The executive director is doing a wonderful job.
2. Participated in the Mammoth Lakes 4th of July parade (rode on the ESTA trolley). Attended the concert in the park.
3. E Clampus Vitas is planning to install a monument. Need to make sure it is properly located.

Supervisor Hazard reported on the following:

1. Attended the management meeting on July 2nd. A topic of concern was a question about doing union work on County time; there will be more discussion.
2. Attended meeting with Long Valley Fire District and County staff regarding the Crowley Lake area radio system. Talked about the issues and reviewed the MOU; the radio will remain in its present location. There is a repair and maintenance account available.
3. Participated in the Town block party on July 3rd. Raised some money for a good cause.
4. Met with Sam Mudie yesterday to discuss bike issues in Mono County. He would like County staff and the LTC to designate a coordinator.
5. Met with staff yesterday concerning water well issues in Crowley Lake.
6. In Paradise there are a number of mail boxes in the County right of way. Currently working on this issue.
7. Last meeting reported on problems after an event at the Crowley Lake Community Center. The community has concerns that the County is not keeping the facility clean; they are also concerned that the landscaping is not yet installed.
8. Have received several emails concerning on-going problems at the Paradise transfer station. Will work with Public Works.

Supervisor Farnetti reported on the following:

1. The Town was busy last week; it was about 70% booked for 4th of July.
2. Have been following the issue at the Village concerning retailers and parking.

Chairwoman Bauer reported on the following:

1. ESTA had a trolley in the Mammoth Lakes 4th of July parade.
2. Requested that ESTA provide information about their specific changes.
3. Worked at the disabled sports yard sale.
4. Agenda software seems to be working well. The adjourned meetings will now be held as special meetings.
5. The luau event at June Lake was a big success; there were no problems.
6. Met with Evan Nikirk yesterday about the June Lake Community Center.
7. Assemblyman Tom Berryhill is in town for three days.
8. Will need to review the wilderness bill again when the final document is ready.

COUNTY ADMINISTRATIVE OFFICE

1)

CAO Report regarding Board Assignments (David Wilbrecht)
Receive brief oral report by County Administrative Officer (CAO) regarding his activities.

David Wilbrecht reported on the following:

1. Attended the June Lake CAC last Tuesday. The meeting seemed to drift for the first half, but became focused later on.

2. Management meeting held last Wednesday.
3. Agenda Review Committee continues to move forward; still working on the timing of agenda production due to items that may come out of the Board meetings. Will continue to refine the process.
4. Continuing with staff budget meetings. Staff members are beginning to come to the Board in advance regarding policy items, so the Board has time to review items prior to budget hearings.
5. Have been meeting with Jody Henning about the Assessor's Office; things are going well.
6. Had a meeting yesterday with IMAAA. Holding firm on the financial break down between Mono and Inyo Counties.
7. Came to Bridgeport for the 4th of July; the event was very well done.
8. Regarding the ATV event discussed earlier in the meeting, there are many issues and the County needs to do its best to mitigate liability. Will ask the Planning Department to submit a policy item about how the County wants to use the Auchoberry pit.
9. Town County liaison meeting is on July 17th. Brian Muir will attend the meeting. Chairwoman Bauer suggested the Town be asked if they want to have another joint meeting in August.
10. Continuing to work with Public Works about completing outstanding projects. Also discussing some restructuring.
11. Will be looking at a strategy regarding customer service; this will be a policy item that comes back to the Board.

2) APPROVAL OF MINUTES

M08-143 Minutes of the regular meeting held June 17, 2008.
Hazard/Reid, 4-0; abstain Bauer

Supervisor Hazard, Board Report: correct spelling of last name (Houder to **Haueter**).

Closed Session: 9:05 – 10:00 a.m.
Break: 10:00 a.m.
Reconvened: 10:13 a.m.
Closed Session: 11:35 a.m. – 12:00 p.m.
Lunch Break: 12:00 – 1:00 p.m.
Reconvened: 1:00 p.m.

CLOSED SESSION

HUMAN RESOURCES

- 3a) Conference With Labor Negotiators - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): David Wilbrecht, Marshall Rudolph, Brian Muir, & Robert Garret Unrepresented employee(s): Deputy County Administrative Officer, Risk Management & Training.

- 3b) Conference With Labor Negotiators - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): David Wilbrecht, Marshall Rudolph, Brian Muir, & Robert Garret. Unrepresented employee(s): Assistant County Counsel.
- 3c) Conference With Labor Negotiators - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): David Wilbrecht, Marshall Rudolph, Brian Muir, and Robert Garret. Unrepresented employee(s): Payroll Manager.
- 3d) Conference With Labor Negotiators - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): David Wilbrecht, Marshall Rudolph, Brian Muir, Robert Garret. Employee Organization(s): Mono County Sheriff's Association (aka Deputy Sheriff's Association).
- 3e) Conference With Labor Negotiators - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): David Wilbrecht, Marshall Rudolph, Brian Muir, and Robert Garret. Employee Organization(s): International Union of Operating Engineers, Stationary Local 39, AFL-CIO (aka Mono County Public Employees).
- 3f) Conference With Labor Negotiators - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): David Wilbrecht, Marshall Rudolph, Brian Muir, and Robert Garret. Employee Organization(s): Sheriff's Management Association.
- 3g) Conference with Labor Negotiators - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): David Wilbrecht, Marshall Rudolph, Brian Muir, and Robert Garret. Employee Organization(s): Mono County Paramedic Rescue Association.
- 3h) Conference With Labor Negotiators - CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): David Wilbrecht, Marshall Rudolph, Brian Muir, and Robert Garret Employee Organization(s): Mono County Public Safety Officers' Association.

COUNTY COUNSEL

- 4a) Conference with Legal Counsel - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Initiation of litigation pursuant to subdivision (c) of Government Code section 54956.9. Number of potential case: one.

DEPARTMENT REPORTS/EMERGING ISSUES

Brian Muir reported on the following:

1. Board subsidized audits of smaller special districts; process is almost complete. There are no adverse opinions.
2. Last fiscal year every cash fund in the County was audited. There were no problems.
3. The Board approved the tax sale consisting of 29 parcels. As of Friday all the real properties have been redeemed. Currently 19 properties are time shares, so will not proceed at this time.
4. The Board has a copy of the quarterly treasury report. The average rate of return for the quarter ending June 30th was about 4.1%.

Rita Sherman reported on the following:

1. Had a request from a gentleman to use the Bridgeport exercise equipment due to major surgery. The person will sign a release and the procedure used for a prior request will be followed.

Sheriff Scholl reported on the following:

1. Mono County employees are assisting with a search and rescue operation in Inyo County.
2. Just authorized a victim notification system. People who sign up will be notified when an abuser is released or transferred. There is no cost to the County.
3. Will work with the Department of Waterways to offset the cost of the Quagga mussel inspections.
4. The 4th of July went well. There was one issue that is being investigated.
5. There was an accident on 395 this morning, which resulted in closure of the highway. The driver of the semi was trapped temporarily.

CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

CLERK OF THE BOARD

5a) No Consent Items

REGULAR AGENDA

CORRESPONDENCE RECEIVED (INFORMATIONAL)

All items listed are available for review and are located in the Office of the Clerk of the Board

6a) Email letter from David Senesac - Email letter to Mono County Board of Supervisors regarding H.R. 6156 Wilderness Bill.

6b) Email letter from Jay Argee - Email letter from Jay Argee, addressed to the Clerk of the Board, about preserving access to public lands in the Eastern Sierras.

- 6c) Letter from John E. Baxter - Letter from John Baxter to Mono Board of Supervisors regarding proposed wilderness.

Chairwoman Bauer acknowledged receipt of the correspondence listed above.

SHERIFF CORONER

- 7a) ATV/Dirt Bike Safety Class in Coleville, CA (**Lieutenant Dave O'Hara**) - The Sheriff's Department would like to host an ATV/Dirt Bike Safety course in Coleville, CA in conjunction with Robert Rickert Dirt Bike Schools on August 2nd. Target audience: youths. This will take place on county owned property.

M08-144 ACTION: Authorize the Mono County Sheriff's Department in conjunction with Rickert Dirt Bike Schools to conduct an ATV/Dirt Bike Safety Course at the Auchoberry Pit.
Reid/Hazard, 5-0

Rick Scholl: Many citizens in Walker and Coleville have issues about young people riding ATVs and getting hurt. There is a need for a safety program and training on how to be a good neighbor.

Ray Tems: There are problems each year in the northern area of the County with youth riding their ATVs. A big problem is lack of riding areas; also, no one is teaching them how to ride safely. Rob Rickert will teach the proposed course, and will address safety issues as well as what parents should consider when making a purchase. Rickert will provide the ATVs for the course. The event will be held at the Auchoberry Pit; insurance will be provided. There is ample parking and bathrooms will be available. This is a free event sponsored by several organizations.

Marshall Rudolph: The County Counsel's office has reviewed the waiver forms.

Supervisor Reid asked that issues concerning dust be addressed. He suggested that the program be extended throughout the County; the other Supervisors agreed. Reid suggested conducting a critique of the event at its conclusion.

Public Works: Suggested that trash cans be available and issues concerning orderly parking are addressed. Would like the Board to continue thinking about future uses of this property. Do not want people to think this is a motocross track.

Tems: Would like this area to be available for continued use as a motorcycle park. Once this site is used for the training, it will be recognized as an official training area. (The Board did not agree to this since this would require further discussion).

Scott Burns: The site will need to be assessed in order to address long-term use.

Rita Sherman: Liability issues will need to be addressed if this site is continued to be used.

COMMUNITY DEVELOPMENT: PLANNING DIVISION

- 8a) Development Permit Software Workshop (**Nate Greenberg**) - Receive

presentation by Nate Greenberg regarding development permit software workshop. Provide any desired direction to staff.

ACTION: Provide any desired direction to staff.

Scott Burns: Need to transition to software that works for a small county. The current software is only designed for the building permit process; the goal is to integrate the various departments that are involved in the review process. Looking for a tool that shares information, speeds up the review process, and provides better customer service. This is a policy item that Community Development will bring during the budget process.

Nate Greenburg: After reviewing seven different systems, determined that Local Government Manager is a good solution; the Town uses Local Government Manager and it has proven to be successful. Outlined features and benefits of the software:

- Local Government Manager is web-based software targeted to small- and medium-sized jurisdictions.
- The software allows easy collaboration between departments.
- The software can be easily customized and maintained.
- It is affordable; very low implementation costs. The cost is based on a user fee and number of users.
- Hosted software solution which means less infrastructure needed and less staff time required.
- Provides a central storage location for all related information.
- Tracking and auditing are core functions, and allows for greater accountability.
- Technical knowledge of software exists in-house.
- Provides access to detailed information quickly and easily.
- Full integration with the County's GIS and tax system.

Rick McManis: Have dealt with six different types of software, and the proposed software provides a good solution. Will benefit both staff and the public.

Supervisor Farnetti: Proposed cost will be about \$10,000 more than the current system. How will the difference be paid?

- Scott Burns: The cost is covered by the permit process, except when the number of permits is low; the difference will be a general fund expense. The current software is only structured to issue building permits; the proposed software allows for integration with other departments. This software will allow for a more comprehensive review process.
- Rick McManis: Eventually there will be cost sharing between departments, however the majority of the cost will be offset by the building permit fees. This software is far superior to the current system.

Supervisor Hazard: Becoming aware of the need for one tracking system; the proposed software will give employees an overall view of projects. Asked if this system can be tied into the Assessor's and Auditor's Offices.

- Greenburg: There is a possibility of this tie-in.

The Supervisors indicated that they look forward to reviewing this item during the budget process.

ADJOURN: 1:48 p.m.

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